

draft

Town of Turtle
Annual Town Meeting of the Electors Minutes
April 14, 2009

- 1) **Call to Order** – 7:00 pm: Town Chair Dan DeLong called the meeting to order at 7:00 p.m. Brief remarks made by Dan and recognition of Michelle from the Town Audit Team, Michelle in attendance.
- 2) **Pledge of Allegiance**
- 3) **State the Purpose of the Meeting:** Attorney Bill Henderson gave a brief explanation of Town Annual Meeting requirements.
- 4) **Approval of the 2008 Minutes:** Roger Anclam made a motion to approve the 2008 Annual Meeting Minutes as presented. Larry Turner seconded the motion. The motion carried by all ayes.
- 5) **Financial Report** -Mike Schaefer reviewed the power point presentation noting the towns association recommended the good business practice of 3 – 4 month cash reserve for emergencies is met by the Town. Total income of \$906,518 and total expenses \$839,268, with 2008 fund ending balance of \$389,837. Question asked by board member Bill Brewer of Auditor – Why the new roads such as Justin Way, Ryan Parkway and Sage Street do not show up on the Capital Outlay Highway Department expenditures? These are roads gifted to township and would not show up on that line item.
- 6) **Annual Reports:** Reports given by Fire Chief, Tim Huffman, Highway Supervisor, Mile Birkholz, Police Chief, Rich LeFeber, Chairman, Dan DeLong on Administration. Chairman DeLong's comments included several recommendations: a) move annual meeting to the 2nd Wednesday in April, to allow Deb Bennett, Clerk to be in attendance. b) Audits of fund raisers should be conducted by an outside individual/team to prevent any bias. c) Consider having help for the Town Clerk in advance of the Annual Meeting to aid in completion of Annual Report. d) Any group fund raising in the Town should not ask for large contributions. e) Under risk, protocol should be established for keys and access to buildings including Highway Department building to avoid theft or injury. f) Good use of Management personnel by rotating liaisons of the Committees. g) Respect your Town Chairman and all the town board members. Keep the Chairman informed of all actions as well as all board members. h) Let the town employees do their jobs free of political commentary. i) Follow proper protocol, town attorney should go through Town Chair. All conducted business of the town should pass the test: What's wrong with this picture - Answer should be nothing.

- 7) **Public Discussion** - Ron Splan expressed thanks to Dan for the last two years of dedicated service
- 8) **Public Budget Hearing** – Motion made by Roger Anclam to set the Public Budget Hearing for the 2nd Tuesday in November The motion seconded by Don Jones. Motion carried all ayes.
- 9) **Set Next Year's Annual Meeting Date** – Chairman Dan DeLong suggested the April Town Board Meeting precede the Annual Meeting, to allow for healing in the event of personnel changes. Attorney Henderson clarified the meeting requirements must take place within 10 days of the second Tuesday. After discussion a motion made by Dawn Simonides to move the meeting to the second Wednesday, date of April 14, 2010. Motion seconded by Betty Walters. Motion Carried, one nay vote by Bill Brewer.
- 10) Chairman Dan DeLong requested the newly elected board members, and the current returning board members to join him at the north wall of the meeting room. Roger Anclam, Darrell Simonides, Bill Brewer, Tim Kopp and Mike Schaefer. Dan introduced Roger Anclam as the new Town Board Chairman, asked him to introduce his family. In turn all board members were introduced including their families. Dan wished all Good Luck. Brief comments also given by Roger Anclam with thanks to Chairman Dan DeLong for his dedicated service and positive model . Cake reception followed adjournment. Service Plaques were not available for distribution but are forthcoming.
- 11) **Adjournment:** Dan Atkinson made the motion to adjourn meeting at 8:10 pm. Seconded by Walt Wiedmer. Motion carried by all ayes.

Respectfully submitted by: Marian Turner, acting Secretary